

**SANTA ROSA ACADEMY, INC.  
MEETING FOR THE GOVERNING BOARD  
MINUTES**

**Thursday, March 31, 2019**

**3:00 p.m. Closed Session 3:30 p.m. Regular Action Sessions**

Santa Rosa Academy

27587 La Piedra Rd.

Menifee, Ca. 92584

**I. OPENING SESSION**

- a. Mr. Mason called the meeting to order at 3:03 PM.
- b. Members Present: Kellie Welty, Brooke Snell, Dan Temple, Scott Mason, and Gina Gonzalez
- c. Members Absent: Noemi Sepulveda, Ernesto Lizarraga
- d. Members Late: None
- e. Guests: Richard Hansberger and Kristine Jones (CSR No. 3508) Transcriptionist

**II. PUBLIC OPPORTUNITY- CLOSED SESSION ITEMS**

Comments should be limited to 3 minutes. Unless item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

Public Speakers:

- 1) None

The board heard the expulsion appeal of student # 7145398776 in open session per parent/student request. Transcription will be sent for the record.

**III. CLOSED SESSION**

- a. Closed Session convened at 3:38 pm
- b. Open Session reconvened at 4:26 pm

**RECONVENE TO PUBLIC SESSION:**

Report out of closed session:

The board reported out that they discussed the expulsion appeal and that the board has three days to notify parents. Parents will be notified via mail.

The board reported out that they ratified the public employee release for two employees and discussed two other administrative discipline panel hearings.

**IV. ITEMS FOR DISCUSSION AND REVIEW**

The Following items were reviewed and any item needing action will be placed on the next Board Meeting agenda for Action:

**A. BOARD POLICIES**

- No Agenda Items

**B. BUSINESS AND FINANCIAL**

- Cash Flow Report– Bethany Figueroa

**C. PERSONNEL**

- No Agenda Items

**D. ADMINISTRATION**

- “Extra” floating minimum day (2019/20 school calendar) – Laura Badillo
- Job Description review (Fitness Coach)

**E. GOVERNING BOARD**

- Discussion: Update on Safety Survey (Mr. Hansberger explained that legislature did not go through for school staff to carry a weapon, but a School Resource Officer is acceptable).
- Bylaw Revision, board terms – Laura Badillo (It was discussed that Mr. Hansberger will bring back an additional edit for the Bylaws regarding the necessity of staggered terms if necessary. The board would choose which members serve which terms and a discussion regarding the re-interview process for board members).

**F. ADVISORY COUNCIL**

- Mrs. Mendoza updated the board on the discussion the Advisory Council had on the parent and student annual surveys. They took a look at the questions (removed and added some). Mrs. Zickefoose brought the Leadership student’s input to the council as well. Mrs. Jenkins reviewed the student internship partnerships with the council.

**V. PUBLIC OPPORTUNITY**

Opportunity for Members of the Public to Address the Governing Board Concerning Items that are not on the Agenda. In an effort to gain as much public input as possible, individual speakers will be limited to FIVE MINUTES. Speakers are urged to add new information and not simply repeat points that have previously been made. Total public input on any one item will be limited to TWENTY MINUTES, or maximum of two minutes per speaker.

**Public Speakers:**

- 1) No Speakers

**VI. APPROVAL OF AGENDA**

The School Board (Snell/Welty) unanimously approved the agenda for March 21, 2019 as presented.

Kellie Welty: Aye  
Dan Temple: Aye  
Gina Gonzalez: Aye

Scott Mason: Aye  
Brooke Snell: Aye  
Ernesto Lizarraga: Absent  
Noemi Sepulveda: Absent

**VII. EXECUTIVE DIRECTOR’S REPORT**

- Mrs. Badillo shared the “Great Acts of Kindness” and the STEM videos with the board.
- The school updated the board on the student block grant, which targets math. 104 students are currently being served.
- The annual lottery was on March 1<sup>st</sup> and it was successful.
- The Golf Tournament and the Gala were held on March 15<sup>th</sup> and was fantastic. Totals will be calculated and brought back in April.
- Santa Rosa Academy is back in the South Valley League for sports. The school is excited to be re-joining this league.
- There are two board parent positions open and two community board member positions.
- Mrs. Zickefoose shared the WASC review. The panel was very happy with the culture of respect and community at Santa Rosa Academy. There has been good progress in critical areas.
- Mrs. Zickefoose also shared information on the NAPE Assessment that was administered to seniors. The administrators of the test were impressed with Santa Rosa student’s exemplary behavior and character. They also thanked Santa Rosa for teaching to a higher standard. (Mrs. Gonzalez comments at this time that the city interns from Santa Rosa are excellent caliber as well).

**VIII. APPROVAL OF BOARD MINUTES**

The Board (Welty/Snell) unanimously approved the Regular Meeting Minutes of February 14, 2018.

Kellie Welty: Aye  
Dan Temple: Aye  
Gina Gonzalez: Aye  
Scott Mason: Aye  
Brooke Snell: Aye  
Ernesto Lizarraga: Absent  
Noemi Sepulveda: Absent

**2. ACTION SESSION**

**A. ACTION AGENDA**

**1. Governing Board**

- a. The school board (Gonzalez/Welty) approved the Resolution 9004: Revised Bylaws dated March 08, 2019 for Santa Rosa Academy, Inc.

Kellie Welty: Aye  
Dan Temple: Aye  
Gina Gonzalez: Aye  
Scott Mason: Aye  
Brooke Snell: Aye  
Ernesto Lizarraga: Absent  
Noemi Sepulveda: Absent

2. Board Policies

- a. No Agenda Items

3. Business and Financial

- b. The school board (Snell/Temple) approved the following consent item:  
Warrant Reports: February 2019.

Kellie Welty: Aye  
Dan Temple: Aye  
Gina Gionzalez: Aye  
Scott Mason: Aye  
Brooke Snell: Aye  
Ernesto Lizarraga: Absent  
Noemi Sepulveda: Absent

4. Personnel

- a. The school board (Welty/Gonzalez) ratified the following new hires:

1. Robert Lyons – Full-time Groundskeeper

Kellie Welty: Aye  
Dan Temple: Aye  
Gina Gonzalez: Aye  
Scott Mason: Aye  
Brooke Snell: Aye  
Ernesto Lizarraga: Absent  
Noemi Sepulveda: Absent

5. Administration

- a. The school board (Gonzalez/Welty) motioned to approve the School Safety Plan for Santa Rosa Academy as reviewed February 14, 2019 board meeting.

Kellie Welty: Aye  
Dan Temple: Aye  
Gina Gonzalez: Aye  
Scott Mason: Aye  
Brooke Snell: Aye  
Ernesto Lizarraga: Absent  
Noemi Sepulveda: Absent

- b. The school board (Temple/Gonzalez) motioned to approve the following job description:

- 1) Fitness Coach

Kellie Welty: Aye  
Dan Temple: Aye  
Gina Gonzalez: Aye  
Scott Mason: Aye  
Brooke Snell: Aye

Ernesto Lizarraga: Absent  
Noemi Sepulveda: Absent

- c. The school board (Welty/Gonzalez) motioned to approve a floating “extra” minimum day on the 2019/20 school calendar for the STEM Expo.

Kellie Welty: Aye  
Dan Temple: Aye  
Gina Gonzalez: Aye  
Scott Mason: Aye  
Brooke Snell: Aye  
Ernesto Lizarraga: Absent  
Noemi Sepulveda: Absent

**IX. BOARD COMMENTS**

Mr. Mason asks about the date for HS graduation and robes for the board members. Mrs. Shaw will email.

Mrs. Badillo mentions the Senior Scholarship night on May 8<sup>th</sup> and invites the board to attend. Mrs. Shaw send a calendar invite.

**PENDING ISSUES**

No Agenda Items

**X. STRATEGIC PLANNING**

No Agenda Items

**XI. ADJOURNMENT**

The School Board (Snell/Temple) unanimously approved the adjournment of the Meeting of the Board of Directors of March 21, 2019 at 5:07 pm

The next board meeting to be held April 25, 2019 at 3:00pm/Closed 3:30pm/Open at the Santa Rosa Academy, 27587 La Piedra Rd., Menifee, Ca. 92584.

---

Kellie Welty, Secretary

---

Date

*Board Minutes taken by: Kathleen Shaw: Clerk of the Board*